

Jaysingpur College Jaysingpur
Internal Quality Assurance Cell
Proceeding Book

- 1. Name of the committee** : Internal Quality Assurance Cell
2. Date : Thursday, 29th June 2017.
3. Meeting No : 01 (2017-2018)
4. Meeting Time : 11.00 a.m.
5. Meeting Place : IQAC
6. Chairman of the meeting : I/C Prin. Dr. B. M. Rathor
7. Coordinate of the committee : Dr. S. A. Manjare


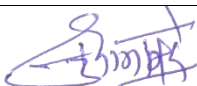

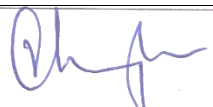

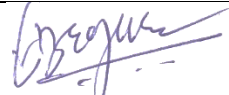
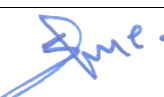



Academic Year 2017-18


Agenda

- 1.1 Confirmation of the minutes of the previous meeting
- 1.2 Business arising out of the previous meeting
- 1.3 To discuss on result analysis for the year 2016-17
- 1.4 To prepare teaching plan of the each faculty and submit to IQAC
- 1.5 To prepare the academic calendar for all department
- 1.6 To take necessary suggestions from alumni members and parent-teacher members to carry out admission process effectively
- 1.7 To design the time-table for all faculties
- 1.8 To discuss on formation of academic and admission committee
- 1.9 To prepare proposals for COCs
- 1.10 To resolve on the appointments of teaching and non-teaching faculties
- 1.11 To discuss about various purchase issues raised by Purchase Committee
- 1.12 To computerize admission process, exam. Results and installation of MKCL

- 1.13 To construct new infrastructural facilities for newly introduced courses
- 1.14 To procure various facilities and sport material to gymkhana
- 1.15 To purchase the ICT equipments and installation of internet access for teachers and students
- 1.16 Any other business with the permission of honorable chairman

The first meeting of the members of the IQAC committee was held in the IQAC department on Thursday, 29th June 2017. at 11.00 a.m. The following members were present in the meeting.

1	I/C Prin. Dr. B. M. Rathor	Chairman	
2	Dr. S. A. Manjare	Coordinator	
3	Dr. S. R. Sabale	Co-Coordinator	
4	Mrs. V. V. Chougule	Member	
5	Miss. V. B. Devkar	Member	
6	Dr. B. M. Sargar	Member	
7	Dr. T. G. Ghatage	Member	
8	Dr. P.P. Chikode	Member	
9	Mr. G. H. Nikam	Member	
10	Mr. R. D. Shinde	Member	

11	Shri S. D. Magdum	Member	
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- 1.1 The minutes of the previous meeting were read and confirmation was given unanimously.
- 1.2 There was no such business arose out of the previous meeting.
- 1.3 The exam results (2016-17) of all the faculties were discussed and necessary suggestions were given for better improvement to weaker faculties.
- 1.4 It was resolved that each faculty shall prepare and submit its teaching plan within the given time.
- 1.5 It was directed to the faculties to form the academic calendar of the various activities for the year and submit to IQAC.
- 1.6 The suggestions from alumni members and parent-teacher members were accepted for admission and academic process.
- 1.7 The time-table committee was informed to prepare annual time-table for all faculties and display on the notice board.
- 1.8 Academic admission committee was formed.
- 1.9 It was decided to start following courses.
 - B. Voc Automobile
 - B. Voc Printing and Publishing
- 1.10 57 grantable and Non-grantable faculties will be newly appointed for this academic year along with 17 daily wages.
- 1.11 The permission was unanimously given to purchase necessary laboratory chemicals, glass-wares, equipments, ICT facilities, infrastructural material and library books by proper tender notification.
- 1.12 It was decided to computerize admission process, exam result and install MKCL.

1.13 The following infrastructural works were given permission by the committee.

- Extension of infrastructure required for B. Voc courses

1.14 It was resolved to purchase required sports material and equipments and sanctioned for TA/DA allowances for respective sportsmen.

1.15 It was decided to install internet access for each faculty and students in the departments.

1.16 There was no other business; hence the meeting was concluded with the vote of thanks by IQAC coordinator. The next meeting will be held on Friday, 22nd September, 2017.

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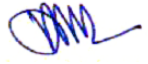

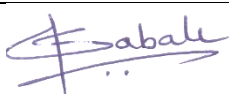
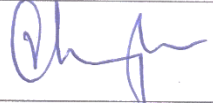

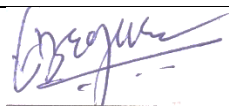


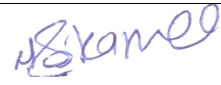
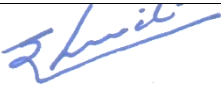

- 1. Name of the committee** : Internal Quality Assurance Cell
2. Date : Friday, 22nd September, 2017.
3. Meeting No : 02 (2017-2018)
4. Meeting Time : 11.30 a.m.
5. Meeting Place : IQAC
6. Chairman of the meeting : I/C Prin. Dr. B. M. Rathor
7. Coordinate of the committee : Dr. S. A. Manjare

Academic Year 2017-18

Agenda

- 2.1 Confirmation of the minutes of the previous meeting
- 2.2 Business arising out of the previous meeting
- 2.3 To discuss on the issues raised by Research Committee
- 2.4 To invite various corporate companies for placement services
- 2.5 To plan Lead College activities
- 2.6 To plan for social welfare and community services
- 2.7 To depute the faculties for workshop, seminars, symposia, conferences, and orientation programs
- 2.8 To organize various national events, national days and cultural celebrations.
- 2.9 To give consent for study tours and industrial tours.
- 2.10 To utilize UGC and other funds.
- 2.11 To conduct semester exams for 1st and 2nd year classes as per plan of SUK
- 2.12 To carry NSS activities and camps.
- 2.13 Any other business with the permission of the chairperson
 - To organize workshop, seminar, conference and symposium

The second meeting of the members of the IQAC committee was held in the IQAC department on Friday, 22nd September, 2017. at 11.30 a.m. The following members were present in the meeting.

1	I/C Prin. Dr. B. M. Rathor	Chairman	
2	Dr. S. A. Manjare	Coordinator	
3	Dr. S. R. Sabale	Co-Coordinator	
4	Mrs. V. V. Chougule	Member	
5	Miss. V. B. Devkar	Member	
6	Dr. B. M. Sargar	Member	
7	Dr. T. G. Ghatage	Member	
8	Dr. P.P. Chikode	Member	
9	Mr. G. H. Nikam	Member	
10	Mr. R. D. Shinde	Member	
11	Shri S. D. Magdum	Member	

Proceeding

- 2.1 The minutes of the previous meeting were read and confirmation was given unanimously.
- 2.2 There was no such business arose out of the previous meeting.

- 2.3 It was decided to allocate 50000/- INR for the college student Projects as seed money.
- 2.4 It was resolved to invite corporate companies for campus / placements.
- 2.5 It was decided to carry out activities under Lead College Activities.
- 2.6 It was planned to organize social and community services by the support of NCC and NSS departments.
- 2.7 Teaching faculties were deputed for workshop, seminars, symposia, conferences and orientation programs.
- 2.8 It was resolved to organize various national events, national days and cultural celebrations in the college.
- 2.9 The committee allowed departments for organizing study tours and industrial tours.
- 2.10 It was resolved that the UGC funds would be utilized for the necessary developments and laboratory needs.
- 2.11 It was directed to the exam committee to conduct semester exam for FY and SY courses as per SUK program.
- 2.12 It was planned to organize social and community services by the support of NCC and NSS departments.
- 2.13 It was decided to organize workshop on Art and Science of writing Research paper.

By this, the meeting was concluded with the vote of thanks by IQAC coordinator. The next meeting will be held on Thursday, 4th Jan, 2018.

Jaysingpur College Jaysingpur
Internal Quality Assurance Cell

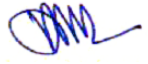

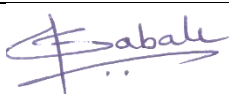
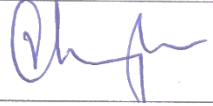

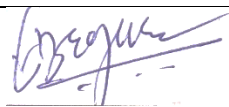


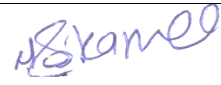
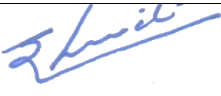

Proceeding Book

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| 1. Name of the committee | : | Internal Quality Assurance Cell |
| 2. Date | : | Thursday, 4 th Jan, 2018. |
| 3. Meeting No | : | 03 (2017-2018) |
| 4. Meeting Time | : | 11.30 a.m. |
| 5. Meeting Place | : | IQAC |
| 6. Chairman of the meeting | : | I/C Prin. Dr. B. M. Rathor |
| 7. Coordinate of the committee | : | Dr. S. A. Manjare |

Agenda

- 3.1 Confirmation of the minutes of the previous meeting
- 3.2 Business arising out of the previous meeting
- 3.3 To discuss about annual day celebration, prize distribution and science and educational exhibition
- 3.4 To prepare program for internal and external supervisors for semester and annual exam
- 3.5 To take a survey of ongoing infrastructural development
- 3.6 To propose about internal and external audit of the institution
- 3.7 To take survey of campus for green audit
- 3.8 To invite guest lecturers for guidance
- 3.9 Any other business with the permission of the chairperson

The third meeting of the members of the IQAC committee was held in the IQAC department on Thursday, 4th Jan, 2018. at 11.30 a.m. The following members were present in the meeting.

1	I/C Prin. Dr. B. M. Rathor	Chairman	
2	Dr. S. A. Manjare	Coordinator	
3	Dr. S. R. Sabale	Co-Coordinator	
4	Mrs. V. V. Chougule	Member	
5	Miss. V. B. Devkar	Member	
6	Dr. B. M. Sargar	Member	
7	Dr. T. G. Ghatage	Member	
8	Dr. P.P. Chikode	Member	
9	Mr. G. H. Nikam	Member	
10	Mr. R. D. Shinde	Member	
11	Shri S. D. Magdum	Member	

Proceeding

3.1 The minutes of the previous meeting were read and confirmation was given unanimously.

3.2 There was no such business arose out of the previous meeting.

- 3.3 The dates for the annual day celebration and prize distribution were finalized.
- 3.4 The work of program for internal and external supervisors for semester and annual exam was assigned to the exam committee.
- 3.5 The committee took a survey of ongoing infrastructural development.
- 3.6 The instructions were given to the account office for preparation of internal and external audit of the institution.
- 3.7 It was resolved to carry out cleanliness drive and plant additional trees.
- 3.8 The directions were given to each faculty to organize guest lecturers for the students.
- 3.9 There was no other business; hence the meeting was concluded with the vote of thanks by IQAC coordinator. The next meeting will be held on Friday, 20th April, 2018

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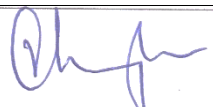

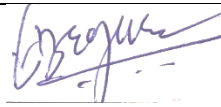



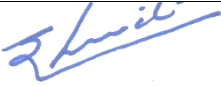

- 1. Name of the committee** : Internal Quality Assurance Cell
2. Date : Friday, 20th April, 2018
3. Meeting No : 04 (2017-2018)
4. Meeting Time : 11.30 am
5. Meeting Place : IQAC
6. Chairman of the meeting : I/C Prin. Dr. B. M. Rathor
7. Coordinate of the committee : Dr. S. A. Manjare

Academic Year 2017-18

Agenda

- 4.1 Confirmation of the minutes of the previous meeting
- 4.2 Business arising out of the previous meeting
- 4.3 To take review of ongoing major and minor research project
- 4.4 To take survey of the funds utilized for various activities
- 4.5 To discuss on the submission of AQAR 2017-18
- 4.6 To depute the faculties for assessment work
- 4.7 To direct exam committee for annual and semester exams
- 4.8 To take review of internal and external audit of institution
- 4.9 Any other business with the permission of the chairperson

The forth meeting of the members of the IQAC committee was held in the IQAC department on Friday, 20th April, 2018. at 11.30 a.m. The following members were present in the meeting.

1	I/C Prin. Dr. B. M. Rathor	Chairman	
2	Dr. S. A. Manjare	Coordinator	
3	Dr. S. R. Sabale	Co-Coordinator	
4	Mrs. V. V. Chougule	Member	
5	Miss. V. B. Devkar	Member	
6	Dr. B. M. Sargar	Member	
7	Dr. T. G. Ghatage	Member	
8	Dr. P.P. Chikode	Member	
9	Mr. G. H. Nikam	Member	
10	Mr. R. D. Shinde	Member	
11	Shri S. D. Magdum	Member	

Proceeding

- 4.1 The minutes of the previous meeting were read and confirmation was given unanimously.
- 4.2 There was no such business arose out of the previous meeting.
- 4.3 The committee to the review of ongoing major and minor research projects.
- 4.4 The committee took a survey of the funds being utilized for various purposes.

- 4.5 It was finalized to submit the AQAR report 2017-18.
- 4.6 The teaching faculty was deputed for paper assessment work.
- 4.7 The committee took the review of internal and external audit of institution.
- 4.8 The directions were given to exam committee to execute semester/annual exam.
- 4.9 There was no other business hence the meeting was concluded with the vote of thanks by IQAC coordinator. The next meeting will be held on Monday, 1th, July 2018.